



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

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OTE – BNPM/OTE/OHC Table and Chairs/0396/2021-22 dated 01.09.2021

Closing Date & Time: 22.09.2021 11:00 hrs.

A. Scope of Work/supply:

Supply of Modular Executive Table with both side drawer, Visitor chair and revolving high back chair as per the technical specifications and images.

1. Modular Executive Table with Both side Drawer – 1 no
2. Visitor chair -3 Nos
3. Revolving High Back Chair -1 no

B. Terms & Conditions:

1. Documents to be submitted:

- a) Signed copy of this document (All the pages).
- b) Filled price details as per the format provided below in this document.
- c) Technical details /datasheet for the enquired product (if applicable).
- d) Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).
- e) Pan card.
- f) GST certificate.

2. Price: Price should be inclusive of P&F, Freight, Transit Insurance and GST etc. complete. Price shall remain fixed & no price variation shall be accepted till completion of contract.

3. Terms of Payment: 100% within 30 days upon receipt and acceptance of goods at BNPM Plant, Mysuru and on production of all required documents by the supplier. Warranty certificate (if applicable) and NEFT/RTGS details shall be furnished along with the Original Invoice.

TDS if any, will be applicable as per statutory norms.

4. Delivery Terms & Delivery Address:

Delivery shall be made on F.O.R Basis, Bank Note Paper Mill India Pvt. Ltd., Mysore.

Delivery Address: Engineering Stores, Bank Note Paper Mill India Pvt. Ltd., Note Mudran Nagar, Mysore - 570003. Stores contact details: 0821-2401476/486.

5. Taxes: All Taxes shall be as applicable in GST regime.

Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.

- i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.



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- ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid /reimbursed/accepted.

A. The bidder should consider the following points while quoting GST Rate in their bids:

1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".
2. In case of a compounding dealer, GST shall be quoted as "Nil" as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.
4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

B. Tender Evaluation for determination of L1 price:

a. Indigenous/Domestic Bidder

1. If the tenderer/bidder does not include the details of GST separately in the tender/quotation, the same shall be rejected.
2. The HSN code of the product/services shall be determined at the tendering stage itself and mentioned in the price bid format to quote the GST rate according to the specified HSN code.



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3. The evaluation of tender for three categories of GST registration is provided below:

Particulars	Registered	Compounding	Unregistered*
Basic Price	xxx	xxx	xxx
Add: GST	X	-	X
Add: Cess on GST	xx	-	xx
Less Input Credit	X	-	X
Total price	xxx + X + xx - X	xxx	xxx + X + xx - X

4. If the bidders participated in a tender is unregistered, the GST shall be payable by the purchaser under reverse charge and shall be added to the quoted rate to arrive at the Gross price and input credit, if any shall be deducted from the total landed cost to arrive at the net comparable price.

C. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:

1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
 2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
 3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
 4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
 5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
 6. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".
- 6. Warranty:** The product supplied shall be under warranty for 36 months for Modular tabl, 12 months for visitor chair and Revolving chair-12 months from the date of receipt of material at BNPM Plant, Mysore. If the applicable warranty period is less than the required months then the same has to be mentioned at the appropriate place provided in this enquiry document. Warranty certificate to be enclosed along with the supplies on letter head.
- 7. Liquidated Damages (LD):** Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price



- 8. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

- 9. Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose-off the material at the risk and expense of the vendor as per provision under Section IV: General conditions of contract.

- 10. Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

- 11. Termination for Convenience (Foreclosure) Clause:** BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective

- 12. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

- 13. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.



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- 14. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.
- 15. Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.
- 16. Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.
- 17. Evaluation Criteria:** Evaluation shall be done on the basis of schedule wise effective price to decide L-1 bidder



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18.Price Bid Format:

SI No	Material Description	U O M	Qty	Unit Price (INR)	P&F, Insurance & Freight Charges (INR)	GST@ _____ Amount (INR)	Unit price including P&F, Insurance, Freight & GST (INR)	Total price inclusive of P&F, Insurance, Freight & GST (F.O.R, BNPM, Mysuru) (INR)	Input GST Credit (INR) {GST amount * Total quantity}	Effective price inclusive of P&F, Insurance, Freight (F.O.R, BNPM, Mysuru) (INR)
A	B	C	D	E	F	G	H=E+F+G	I=H*D	J=G*D	K=I-J
1	Supply of Modular Executive Table with Both side Drawer as per technical specification and image	No	1							
2	Visitor chair as per technical specification and image	No	03							
3	Revolving High Back chair as per technical specification and image	No	01							

Note: Evaluation shall be done on the basis of Schedule wise effective price to decide L-1 bidder. The quoted price should be inclusive of P&F, Freight, Transit Insurance and any other charges required for delivery of item to BNPM, Mysuru.



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We hereby confirm that

1. We accept all the terms & conditions mentioned in the enquiry.
2. Price quoted is inclusive of P&F, Insurance, Freight and GST on F.O.R Basis, BNPM Plant, Mysore.
3. HSN Code:
4. GST registration status: Unregistered / Compounding / Registered.
5. Delivery/work completion period:(Days / Weeks)
6. Warranty Period:
Item no.1 Months. Item no.2 Months. Item no.3..... Months.
7. Bid validity: 30 days from date of closing of tender including extensions/corrigendum's (if any).
8. Bank Details: Acc. No.; Bank Name:;
Branch name:; Branch Code:;
IFSC:
9. MSME / NSIC status: (If yes, then supporting document to be submitted along with the offer)
(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder:

Name of the Firm:

Seal of the firm:

GST No.:

Contact Details:

Contact Person:

Contact Number:

Contact E-Mail ID:

Note: Interested bidders are recommended to register themselves at company's website <https://bnpmindia.com/Vendor.aspx> in order to get future enquiries of relevant items



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Enquiry No: BNPM/OTE/OHC Table and Chairs/0396/2021-22

(To be submitted on Company letterhead)

BID SECURITY DECLARATION

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



Modular Executive Table with Both Side Drawer



Image for illustrative purpose only

DIMENSION	
Length of Table Top ±10(mm)	1500 mm
Depth of Table Top±10(mm)	750 mm
Height of Table Top±10(mm)	750 mm
Width of the storage unit ±10(mm)	450 mm
Depth of storage unit±10(mm)	600 mm
Height of smallest storage unit ±5(mm)	150 mm
Height of largest storage unit ±5(mm)	280 mm
GENERIC	
Storage	both side
Number of storage unit	double storage
MATERIAL	
Table Top material and thickness ±3mm	25mm thickness three layer pre-laminated particle board (Wood Product) of grade II Type II of IS 12823 Latest
Table end and modesty panel material and thickness	18 mm thickness Flat single layer pre-laminated MDF board conforming to having designation PLMDF - 23 of IS 14587 Latest
COLOUR & FINISH	
Table Top Finish	Laminate In Colour With Suede Finish 0.6 - 0.8 Mm Thickness Of Type S, F or P Having Index NO.3.2.3. Conforming To IS 2046/1995(Reaffirmed April 2010) With Having Balancing Laminate Of 0.5mm Thick On Other Side.
Table Top Shade	Teak wood finish
WARRANTY	
Warranty period in number of years	3
MISC	
Frame Type	Free standing
System of Panelling	Tile based
Table top long sides	Shall Have Post Form Half Round Profile with corner edge bending
Table Top Plain Sides	Edge banded with PVC tape of 2mm thick of reputed make with the help of hot melt glue.
Table to fixed with	Table end and Modesty Panel Using Mini Fix And Wooden Dowel By Using (Knock Down) System For Interconnecting
For Gap/wrap age	Numbers Of Mini Fix / Dowel Can Be Modified(One In 1000 Mm Length, Two In 1001 To 2000 Mm Length Three In Above 2000 Mm Length) Made Of 1.2 Mm Thick CRC Sheet duly galvanized/powder coated
Number of buffers to be provided	4 numbers at the bottom
Lock to be Provided	Yes
Table end and modesty panel plain side	To be edge banded with PVC tape of 2mm thick of reputed make with the help of hot melt glue.

Visitor Chair



Image for illustrative purpose only

MATERIAL	
Material of Fabric Back Cover	Leatherite
Thickness of Plywood used in Backrest IN MM (± 1 mm)	12 mm
Frame Material	STAINLESS STEEL,wood,CRCA ERW round pipe, ERW pipe,CRCA pipe with wooden sheet,STAINLESS STEEL,STAINLESS STEEL 304,STAINLESS STEEL 202,chrome on MS
Density of Polyurethane Foam Used in Seat ± 2 (Kg/Cub M)	45 Kg/Cub.M
Material of Fabric of Seat Cover	black leatherite
Density of Polyurethane Foam Used in Backrest ± 2 (Kg/Cub M)	45 Kg/Cub.M
Thickness of Plywood used in Seat ± 1 (mm)	12 mm
Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
Shoe Type	plastic
GENERIC	
Chair Type	Without Arms
Type of Seat and Backrest	Padded with Polyurethane Foam
Frame Type	4 Legs
DIMENSION	
Size of Material (mm)	16 SWG 30 mm round pipe
Chair Height ± 15 (mm)	850 mm
Seat Depth ± 10 (mm)	400 mm
Seat Width ± 10 (mm)	450 mm
Seat Height IN MM ± 5 (mm)	460
Backrest Width ± 10 (mm)	350 mm
Backrest Height ± 10 (mm)	400 mm
COLOUR & FINISH	
Colour of Fabric for Seat and Backrest	black
Paint Type	chrome
WARRANTY	
Warranty period in number of years	1

Revolving High Back Chair



Image for illustrative purpose only

MATERIAL	
Pedestal Base	Glass Fibre Nylon with ABS/ Nylon Twin Caster Wheels Minimum 5 Nos, of 50 mm Size
Arm Material	steel covered with polyurethane
seat material	PU foam covered with mesh fabric
Density of PU foam used in seat KG per Cu Meter (+/- 3)	50
Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
Material of Fabric of Seat Cover	100% polyester fabric
GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	220 gram
GENERAL	
Chair Type	push back
Tilt Tension Adjustment	Yes
Height Adjustment ± 5 (mm)	up to 100 mm
Arm	Yes, With Arm rest
Type of backrest support	Backrest With Adjustable Lumber Support
Arm Type	Adjustable
Colour of Fabric for Seat and Backrest	black
Ergonomic Seat Design	Yes
Back type	push back
Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
backrest has separate adjustable headrest	Yes
Seat type	fixed
Seat is curved	Yes
Locking mechanism	Yes
Type of locking	upright locking
Number of arm movement	2(up & down)
Lumber support	external & adjustable
DIMENSION	
Overall Chair Height ± 15 mm	1180
Backrest Height ± 15 mm	800 mm
Backrest Width ± 10 mm	500 mm
Seat Height ± 15 mm	450
Seat Width ± 10 mm	480
Seat Depth ± 10 mm	500 mm
Thickness of MS Plate Joining the under structure with Seat	2.2 mm
Thickness of Plywood used in Seat ± 1 (mm)	12 mm
Pedestal Size (Diameter in mm) +/- 10 mm	650
Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	35 mm
WARRANTY	
Warrantee period in number of years	1-year