



**बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड**

**BANK NOTE PAPER MILL INDIA PVT LIMITED**

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

**Administrative Building, Gate 1, Paper Mill Compound**

**Note Mudran Nagar, Mysuru 570003**

**Phone: 0821-2401 111/178/176/180/177, FAX: 0821- 2401120**

**OPEN TENDER ENQUIRY No. BNPM/OTE/ ADVT /0691/2022-23**

**Tender Issuing Date & Time: 16.12.2022 1100 hrs.**

1. E-tenders are invited from eligible and qualified tenderers for supply of following services:

Schedule No.	Brief Description of Services	Rate contract	**Earnest Money Deposit (In Rs.)	Remarks
	PUBLISHING RECRUITMENT ADVERTISEMENT IN LOCAL VERNACULAR NEWSPAPERS OF ODISHA ON UNIT RATE CONTRACT BASIS FOR BNPM, MYSURU	Unit rate as per price bid format	Not Applicable (Bid Security Declaration as per Annexure-C to be submitted)	NA
	Newspapers:			
i.	The Samaja			
ii.	The Sambad			
iii.	The Prameya			

**I. For Online Submission mode**

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	<b>Single Bid System</b> (Part-I Techno-commercial bid & Financial /Price Bid)
<b>Tender Processing Fee</b>	<b>Rs. 100/- + taxes (to be paid online)</b>
Bid submission mode	Online Through e-tendering portal <a href="http://www.tenderwizard.com/BNP">www.tenderwizard.com/BNP</a> .
Closing date and time for receipt of tenders	<b>20.12.2022; 1400 Hrs.</b>
Time and Date of opening of tender	<b>20.12.2022; 1430 Hrs.</b>

- Interested bidders may obtain further information about this requirement from the above office selling the documents. They may also visit our website [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP) mentioned above for further details.
- Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E – Tendering ([www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP)) for participating in the Online Tenders. The registration charges will be Rs. 500/- plus applicable taxes (per year) which needs to be paid through electronic mode only.



**OPEN TENDER ENQUIRY No. BNPM/OTE/ ADVT /0691/2022-23**

3. For details, registration and e-payment, please visit e-tendering website [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP) or contact KEONICS help desk @ 080-40482000.
4. Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Tenders. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the firm as approved by CCA.
5. The tenderer shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be
6. BNPM reserves the right to cancel the tender at any stage without assigning the reasons thereof.

**II For Offline Submission Mode- Sealed Quotation**

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	<b>Single Bid System</b> (Part-I Techno-commercial bid & Financial / Price Bid)
Date of Issue of tender documents	<b>From 16.12.2022 to 20.12.2022 (during office hours)</b>
Price of tender document	<b>NIL</b>
Place of Issue of tender documents	Department - SCM, Bank Note Paper Mill India Private Limited, Administrative Building, Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India
Bid submission mode	Offline (Sealed quotation)
Closing date and time for receipt of tenders	<b>20.12.2022 at 1400 Hours</b>
Place of receipt of tender	Bank Note Paper Mill India Private Limited, Administrative Building , Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India
Time and Date of opening of tender	<b>20.12.2022 at 1430 Hours</b>
Place of opening of tenders	Bank Note Paper Mill India Private Limited, Administrative Building , Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India



**Terms & Conditions:**

**1. Documents to be submitted:**

- a) Signed copy of this document (All the pages).
- b) Eligibility Criteria: The bidder should be accredited with INS (Indian Newspaper Society).
- c) Filled price details as per the format provided below in this document.
- d) Technical details /datasheet for the enquired product (if applicable).
- e) Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).

**2. Score of work:**

2.1 Publishing recruitment advertisement (B/W) in local vernacular newspapers of Odisha on unit rate contract basis as specified by BNPM.

2.2 BNPM will provide the "Text Matter" (Recruitment Advertisements) in English Language to be published in different local vernacular newspapers of Odisha edition on case to case basis and the advertising work shall be carried out by the Service Provider upon receipt of approval as per given matter / approved art work in the specified newspaper(s) within the time schedule.

**2.3 Art Work:**

The successful bidder / agency shall translate the "Text Matter" (Advertisements) in ENGLISH language to be published in different local newspaper of Odisha edition on case to case basis as intimated by BNPM.

2.4 The successful bidder has to publish the approved artwork in newspaper in India as advised by BNPM within the stipulated time frame.

2.5 The successful bidder has to submit the bills, along with the necessary paper cuttings of the published material. If published from more than one Centre/editions, paper cuttings of all the centers/ editions have to be submitted.

2.6 BNPM reserves the right to publishing advertisements in any newspapers or combination of newspapers as specified above as per company advertisement policy.

**3. SCHEDULE TIME OF ADVERTISEMENT:** Successful bidder should be publishing advertisements in local newspaper(s) of Odisha as specified by BNPM within 2 days from the date of receipt of Work Order.

**4. PERIOD OF CONTRACT:**

The rate contract shall be entered with the successful bidder for a period of three (03) months from the date of LOI. However, the contract can be terminated at any point of time at the discretion of BNPMIPL if performance found unsatisfactory.

**5. Price:** Price should be inclusive of GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.

**6. Terms of Payment:** 100% within 30 days from the date of completion of work and on submission of all relevant documents.

Payment shall be done in INR only by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.

**7. Evaluation Criteria:**

- i. **The method of evaluation of price bid for awarding the contract shall be schedule wise L1 basis only**
- ii. If tie happens among one or two agency, then the BNPM existing advertising agency will be considered as the winning bidder. If tie among other agency (other than the existing agency) the bidder with the maximum average turnover in last three financial year (FY:2019-20, 2020-21 & 2021-22) shall be declared as winning bidder.

**8. Liquidated Damages (LD):**

Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.

**9. Delay in supplier's performance:**

Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

**10. Extension of Time:**

If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

**11. Risk Purchase Clause:**

If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,



Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

**12. Preference for Micro and Small Enterprises (MSE):**

Public procurement policy for Micro and Small Enterprises (MSEs) order, 2012 as notified by Govt of India (GOI) along with its amendments as available in [www.msme.gov.in](http://www.msme.gov.in) shall be applicable to this tender.

\*MSEs should have valid Udyam Registration Certificate to be eligible for consideration under preference for Micro and Small Enterprises (\*MSEs).

**13. Termination for Convenience (Foreclosure) Clause:**

BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.

**14. Settlement of Disputes through Arbitration:**

All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

**15. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

**16. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time,

either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

**17. Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

**18. Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

**OPEN TENDER ENQUIRY No. BNPM/OTE/ ADVT /0691/2022-23**

**Price Bid Format:**

**(TO BE FILLED ONLINE ONLY THROUGH E-PORTAL/SEALED QUOTATION)**

Dear Sir,

SUB: FOR PUBLISHING RECRUITMENT ADVERTISEMENT IN LOCAL VERNACULAR NEWSPAPERS OF ODISHA ON UNIT RATE CONTRACT BASIS FOR BNPM, MYSURU

Ref: Tender No. BNPM/OTE/ ADVT /0691/2022-23 dated 16.12.2022

FORM: B-1

We have received and understood the above tender enquiry and are pleased to submit our price bid as under:

Schedule of Price (Financial Bid-1) /Appointment /Recruitment Page Only (B/W)										
Schedule	Newspapers of Odisha.	HSN CODE	UNIT	UOM	Unit Price per Sq. CM in INR	GST (%)	GST Value in INR	Unit price per Sq. CM inclusive of GST in INR	Position	Release Day
			Q	A	B	C= ....%	D=B*C	E=D+B		
1	The Samaja		1	Sq. CM.					Appointment /Recruitment Page	Mon or Fri
	The Sambad		1	Sq. CM.						Mon or Fri
	The Prameya		1	Sq. CM.						Mon or Fri
Total										
Total in words										

Signature of bidder: .....



**OPEN TENDER ENQUIRY No. BNPM/OTE/ ADVT /0691/2022-23**

Schedule of Price (Financial Bid-2) for Display Page any (B/W)										
Schedule	Newspapers of Odisha.	HSN CODE	UNIT	UOM	Unit Price per Sq. CM in INR	GST (%)	GST Value in INR	Unit price per Sq. CM inclusive of GST in INR	<u>Position</u>	<u>Release Day</u>
			Q	A	B	C=....%	D=B*C	E=D+B		
2	The Samaja		1	Sq. CM.					Display Page any	Any Day
	The Sambad		1	Sq. CM.						Any Day
	The Prameya		1	Sq. CM.						Any Day
Total										
Total in words										

**Note:**

1. The method of evaluation of price bid for awarding the contract shall be schedule wise L1 basis only.
2. If tie happens among one or two agency, then the BNPM existing agency will be considered as the winning bidder.
3. Quantities mentioned above are illustrative / indicative and not exhaustive; the actual requirement may vary (increase / decrease) to any extent as per BNPM requirement within the contract period. This being a unit rate contract for period of 03 months, no firm commitment for quantity/newspapers is applicable.
4. Bidder shall note that no extra cost will be considered over and above the price quoted in the price bid and hence bidder shall ensure that price submitted in the price bid is quoted considering complete technical specifications as defined in the tender document.

Signature of bidder: .....





**OPEN TENDER ENQUIRY No. BNPM/OTE/ ADVT /0691/2022-23**

**We hereby confirm that**

1. We accept all the terms & conditions mentioned in the enquiry.
2. Price quoted is inclusive GST.
3. HSN Code: Item .....;
4. GST registration status: Unregistered / compounding / registered.
5. Delivery period: .....NA..... (Days / Weeks)
6. Warranty Period: .....NA..... Months (Time Period to be specified in case warranty period is less than 12 months / NA to mentioned in the in case warranty is not applicable)
7. Bid validity: 90 days from date of closing of tender including extensions/ corrigendum's (if any).

**8. Bank Details:**

Bank Acc. No. ....;

Bank Acc Name: .....

Branch name: .....; Branch Code: .....

IFSC: .....

9. MSME / NSIC status: ..... (If yes, then supporting document shall be submitted along with the offer to avail the benefits under the Procurement Policy for MSEs, Order 2012 along with its amendments.)

(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder: .....

Name of the Firm: .....

Seal of the firm: .....

GST No.: .....

**Contact Details:-**

Contact Person: .....

Contact Number: .....



**(To be submitted on Company letterhead)**

**BID SECURITY DECLARATION**

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----

