

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Disposal of Biological Sludge_at BNPM, Mysore.

The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Nil.

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

**Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar , Mysuru-570 003**

TENDER NO. BNPM/LTE/BS/1161/2020-21 dated 10.03.2021

TENDER FOR DISPOSAL OF BIOLOGICAL SLUDGE

| | |
|--|---------------------------------|
| Last date for submission of Tender: | 1400 Hours on 01.04.2021 |
| Opening of Technical Bids: | 1500 Hours on 01.04.2021 |

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NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Disposal of Biological Sludge at BNPM, Mysore - 570003.
2. **Tender Fee: Nil.**
- 3.. Tender should be addressed to The Assistant General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before 1400 Hrs on Date 01.04.2021 in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at 1500 Hours on Date 01.04.2021 at the above mentioned address.
4. Tenders should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed **"Tender for Disposal of Biological Sludge"**. The tender shall be submitted as follows
 - a) **Envelope -1 shall contain the following**
 - I. EMD of Rs 72,000/- in the form of DD.
 - II. Deviations, if any.
 - III. Documentary proof in support of eligibility criteria.
 - IV. Copy of the blank tender document without any reference to price duly signed on all pages.
 - V. Section III & Section V are to be filled up & submitted.
 - b) **Envelope -2 shall contain the following**

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed **"Tender for Disposal of Biological Sludge"**.
5. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
6. Bidders should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.

7. Bid Validity :

The tender shall remain open for acceptance for a period of 120 days from the date of opening of the tender.

8. Eligibility Criteria:

The prospective bidders should submit the documents as mentioned below.

- a) Bidders should be bonafide, experienced, competent and resourceful to carry out the assigned order.
- b) Proof of registration i.e., valid GST and PAN.
- c) If the bidder opts for EMD waiver, then copy of valid NSIC/UAM/any other doc as applicable is to be submitted.
- d) Bidder should have consent from KSPCB for doing business of Vermipost or Organicompost. No objection certification to white category industry in the name of the bidder issued by KSPCB may be submitted.

9. EVALUATION CRITERIA:

- (i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. BNPM reserves the right to reject any offer if the bidder does not comply the tender terms and conditions or fail to authenticate the submitted documents. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
- (ii) The overall effective price i.e without GST shall be considered for determining the L1 bidder.
- (iii) The acceptance of the tender will rest with BNPM, who does not bind himself to accept the lowest price quoted tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
- (iv) If multiple bidder quote the same price and become L1 then order will be placed with proportionate quantity to all the bidders.
- (v) If the L1 bidder/ bidders does/do not quote for the total quantity then L2 bidder may be approached to lift the balance quantity with L1 price. BNPM also reserves the right to allot the order partly or wholly to single or different Bidder. BNPM reserves the right to reject any offer including the highest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

10. Discrepancy in Prices:

- (i) If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price will be corrected accordingly, unless BNPM

feels that the bidder has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

- (ii) If, there is an error in a total price, which has been worked out through addition and/ or subtraction of subtotals, the subtotals shall prevail and the total corrected; and
- (iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- (iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a bid, the same will be suitably conveyed to the bidder by registered/speed post. If the bidder does not agree to the observation of BNPM, the bid is liable to be ignored.

11. **Earnest Money Deposit (EMD):** Interest free EMD of Rs 72,000/- (Rupees Seventy Two Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.

Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.

12. **Refund of EMD:** EMD of Unsuccessful bidder will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful bidder may be returned on submission of Security Deposit in form BG for 10% of the contract value, BG should be valid for 60 days after the contract period of 12 months.

13. **Terms of Payment:** Against each lifting of Biological Sludge, invoice & required documents are to be submitted by the successful Bidder. On verification of the invoice & required documents, 100% of the submitted invoice value will be released.

14. Indemnity :

The contractor assumes responsibility for and shall indemnify, defend and hold harmless the BNPM, their respective officers, directors, personnel, agents, employees, from and against all losses, liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive, damages, attorney's fees and court costs which are or may be incurred with respect to any breach by the supplier of its obligations under this this work order or for which the contractor has assumed responsibilities under the contract.

After buying the biological sludge from the Company, it should not be sold to the employees of the Company and it should be used for manufacturing of Vermicompost or Organicompost. BNPM may visit your plant to inspect the manufacturing of Vermicompost or Organicompost by using Biological Sludge. All rules & regulations

imposed by Pollution Control Board from time to time for manufacturing of Vermicompost or Organicompost by using biological sludge are to be strictly followed by the contractor. Required approval from KSPCB / CPCB if any shall be obtained by the contractor.

15. **Security Deposit:** Within 10 days of receipt of order/LOI whichever is earlier, the successful Bidder has to submit Security Deposit in form of BG/ DD. The value of the BG/DD will be 3% of the contract value, BG should be valid for 60 days after the contract period of 12 months.
16. **Site Visit/ Inspection:** To assess the state/ conditions of Scraps and to determine the price to be quoted, the Bidder is advised to visit the project site on or before dated 25.03.2021 and to get acquainted with the conditions at the site.
17. **Completion Time:** Work for lifting the available Biological Sludge shall be started within 10 working days of issue of Order. Successful Bidder should lift Biological Sludge on regular basis & minimum should be lifted 40 MT of Sludge on every month from the date of issuance of order for 12 months. No accumulation of Biological Sludge at BNPM will be permitted.
- 18.

Scope of work for biological sludge disposal

Properties of Biological sludge to be disposed

| Sl No. | Parameters | Values |
|--------|------------------------------|--------|
| 01 | Ash content (Air dry basis) | ~ 7% |
| 02 | Total Carbon | ~ 4% |
| 02 | Moisture content | ~ 90 % |
| 03 | Approximate daily generation | 5 MT |

Scope of Work of Successful Bidder:

- The Biological sludge shall be lifted from ETP (Effluent Treatment Plant) as and when it is generated (accumulation of sludge at ETP cannot be permitted). BNPM reserves the right to cancel the issued work order and issue it to the next bidder if it is found that the sludge is not lifted in time (causing accumulation of sludge at ETP) or if it is found that the vendor is not handling/disposing of the sludge in a proper way.
- The Biological sludge shall be used for Vermicomposting / organic manure.

Procedure for Disposal:

On finalization of tender, a work order will be issued to successful bidder by BNPM for the existing available quantity, which has to be lifted within 45 days from the date of issue of order.

Required equipment / machineries for loading the sludge from the storage/generation area & vehicle shall be arranged by vendor. Loading and transportation of the sludge will be in the scope of the successful bidder.

Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder. The operation is to be completed within the specified office hours i.e. between 1000 hrs and 1600 hrs. No work shall be permitted on Sundays or on closed holidays.

Bidder shall not be allowed to pick and choose the materials. sludge has to be lifted as per the instruction of BNPM only. These material should not be sold to the employees of BNPM. Undertaking this regard has to be provided.

- 20. Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the L-1 will generally be the criteria, BNPM reserves the right to reject any offer including the L-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

21. Compliance of security Norms:

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.

- 22. Period of Contract:** Contract period will be for one year from the date of issuance of order/LOI whichever is earlier.

23. Termination of Contract :

i. Termination For Default:

BNPM has the right to terminate the contract at any time due to i. Delay of the successful bidder in maintaining contractual obligations, in that case following actions may be taken:

- a) Imposition of liquidated damages
- b) Forfeiture of its performance security /3% of the order value
- c) Termination of the contract for default.

ii. Termination for insolvency :

If the successful bidder becomes bankrupt or otherwise insolvent, BNPM reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and I or will accrue thereafter to BNPM.

iii. Termination for convenience:

BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.

24. Other terms:

The tender is for disposal of Biological Sludge.

- a.** "As Is; Where Is" Basis of Disposal.
- b.** This Disposal is strictly on "As Is; Where Is" basis. Tenderer must satisfy himself on all matters with regard to quality, quantity; nature of stores etc., before tendering as no complaint or representation of any kind shall be entertained after the contract is concluded.
- c.** All quantities of scrap whether by weight or measurement mentioned in the Tender notice are only approximate and should the quantity , on actual weight or measurement basis as the case may be and whenever delivered on such basis, works out less than the advertised and /or projected quantity, the BNPM shall not under any circumstances be liable to make good any such deficiency.
- d.** BNPM reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the BNPM on account of such termination of the contract or variation in the quantity.
- e.** BNPM shall have the right to remove the item which it feels were not intended for disposal.
- f.** Tenderers desirous of participating in the tender must visit the site before submitting the offer, after taking due permission from the concerned Stock Holders. The Tenderers submitting the offers shall be deemed to have visited the site and acquainted themselves thoroughly with materials intended for sale in all respect.
- g.** Any person giving offer shall be deemed to have made himself fully conversant with the Terms and Conditions of the Tender, as well as the location and condition of the materials being sold and shall be deemed to have agreed to all the stated terms and conditions herein under.

25.Settlement of Disputes: All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

26.Liquidated Damage: If the successful Bidder fails to lift any material at any month then Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.

27.Risk Purchase Clause: If the successful bidder fails to abide by the terms and conditions of this agreement, or fails to lift the material as per the schedule or any time repudiates the contract, the purchaser will have the right to:

a) Appropriate the Security Deposit (by invoking the Performance bank guarantee) deposited by the supplier and procure the tender item / render service from other agencies at the risk and cost of the supplier.

b) The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

28. Fore Closure Clause : If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

29.Force Majeure: In the event of any unforeseen event directly interfering with the contract arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the successful bidder shall continue to perform its obligations under the contract as far as

reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

30. Taxes: All Taxes should be as applicable in GST regime.

Payment of CGST, SGST, IGST, UTGST: The contractor is required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST, UTGST in the invoice.

- i) An invoice issued by contractor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information in accordance with Chapter VI of CGST rules 2017 .
- ii) A debit note issued if any, by contractor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The contractor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The contractor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the contractor should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the contractor, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the contractor will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, falling which, the GST liability will not be paid /reimbursed/accepted.

31. Tax deduction at source

All statutory deduction as applicable shall be deducted at source as per rules at prevailing rates, unless certificate, if any, for deduction at lesser rate or nil deduction is submitted by the Contractor from appropriate authority.

The contractor shall provide accurate particulars of PAN number as required, under Section 206AA of Income Tax Act 1961.

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

SECTION -II

LIST OF REQUIREMENTS

| S.NO | DESCRIPTION | UOM | Approx. Qty |
|-------------|--------------------|------------|--------------------|
| 1 | Biological Sludge | MT | 500 |

*This quantity may vary $\pm 30\%$.

Place:

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore 570 003

SECTION –III**FORMAT TO BE FILLED UP & ENCLOSED IN ENVELOPE 1****TENDER NO: BNPM/LTE/BS/1161/2020-21 dated 10.03.2021**

| SR NO | DOCUMENT | DETAIL | DOC SUBMISSION/ COMPLIANCE |
|--------------|--|---------------|-----------------------------------|
| 1 | TENDER FEE | | SUBMITTED/ NOT SUBMITTED |
| i | DD NO | | |
| ii | DD DATE | | |
| iii | AMOUNT | | |
| iv | BANK NAME & DETAIL | | |
| 2 | EMD | | SUBMITTED/ NOT SUBMITTED |
| i | DD NO | | |
| ii | DD DATE | | |
| iii | AMOUNT | | |
| iv | BANK NAME & DETAIL | | |
| 3 | NSIC/UAM/ ANY OTHER DOC IF EMD IS EXEMPTED (IF APPLICABLE) | | SUBMITTED/ NOT SUBMITTED |
| i | NSIC/UAM / ANY OTHER DOC NO AS APPLICABLE | | |
| 4 | DEVIATION AGAINST TENDER IF ANY | | YES/NO |
| 5 | GST REGISTRATION CERTIFICATE | | SUBMITTED/ NOT SUBMITTED |
| i | GST NO | | |
| 6 | PAN REGISTRATION CERTIFICATE | | SUBMITTED/ NOT SUBMITTED |
| i | PAN NO | | |
| 7 | FILLED UP ANNEXURE A & ANNEXURE B | | SUBMITTED/ NOT SUBMITTED |

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

SECTION IV**SCHEDULE OF PRICE****TENDER NO: BNPM/LTE/BS/1161/2020-21 dated 10.03.2021**

| S.No | Item Description | UOM (a) | QTY (b) | HSN /SAC | Unit Price (Rs) (c) | GST (Rs.) (d) | Total Unit Rate including GST (e=c+d) | Total Price without GST (f=c*b) | Grand Total Price with GST (Rs.) (g = e*b) |
|-------------|-------------------|---------|---------|----------|---------------------|---------------|---------------------------------------|---------------------------------|--|
| 1 | Biological Sludge | MT | 500 | | | | | | |
| Grand Total | | | | | | | | | |

Note:

We confirm that the quoted price is inclusive of all GST, freight, handling, loading, unloading and other charges etc and other activities required to complete the ordering procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.

I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

Authorized Signatory

Name of the Person Signing the Tender

Designation

Seal with address

Place :

Date :

ANNEXURE -A

TENDER NO: BNPM/LTE/BS/1161/2020-21 dated 10.03.2021

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that,

1.We have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments. The information provided above is correct and true to the best of my knowledge and belief.

2.The director/proprietor of the bidding firm are not closely related to BNPMIPL.

3.We do hereby declare that we have read and understood all terms and conditions and Scope of work of the tender and confirm to abide to those conditions without any counter conditions.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

SECTION -V

ANNEXURE -B

TENDER NO: BNPM/LTE/BS/1161/2020-21 dated 10.03.2021

(To be submitted on the letterhead)

DECLARATION

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I hereby certify that M/s is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s fulfills all requirements in this regard and is eligible to be considered.” (where applicable, evidence of valid registration by the Competent Authority shall be attached)

I, the undersigned, declare that the item originate in (Name of the country).

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

SECTION -V

ANNEXURE -C

TENDER NO: BNPM/LTE/BS/1161/2020-21 dated 10.03.2021

BID SECURITY DECLARATION (For MSE Bidders)

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----