

Not Transferable
Security Classification: Non-Security



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड
BANK NOTE PAPER MILL INDIA PVT LIMITED
JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

TENDER ENQUIRY FOR SUPPLY OF TONER CARTRIDGES AT BNPM PLANT, MYSURU.

This tender document contains 11 Pages

| | |
|---|--|
| Tender Enquiry No | BNPM/OTE/473/2025-26 |
| Tender issuing date | 21.01.2026 |
| Due date & time for Bid Submission | 11.02.2026 till 15:00 Hrs. |
| Bid Opening date & time | 11.02.2026 15:30 Hrs. |
| Mode of Bid Submission | Online |
| Type of Tender Enquiry | OPEN TENDER ENQUIRY (OTE) |
| Tender Processing Fee | Rs. 100/- + Taxes |
| Details of contact person | Deputy General Manager (SCM) 0821-240111/158. |

Registered & Corporate Office:
Administrative Building
Gate 1, Paper Mill Compound
Note Mudran Nagar, Mysuru - 570 003
Telephone No. 0821 - 2401 111

e-mail: scm.tender@bnpmindia.com

website: www.bnpmindia.com



SECTION I - NOTICE INVITING TENDER

1. Tenders are invited from eligible and qualified tenderers for supply of following goods:

| S No. | Item Description | UOM | Quantity |
|-------|---|-----|----------|
| 1. | Supply of HP 26A/Compatible LaserJet Toner Cartridge at BNPM, Mysuru. | Nos | 10 |

2. **Procedure for bid submission:**

ONLINE:

- a) Interested bidders may obtain further information about this requirement from the above office selling the documents. They may also visit our website www.tenderwizard.com/BNP mentioned above for further details.
- b) Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E – Tendering (www.tenderwizard.com/BNP) for participating in the Online Tenders. The registration charges will be Rs. 500/- plus applicable taxes (per year) which needs to be paid through electronic mode only.
- c) For details, registration and e-payment, please visit e-tendering website www.tenderwizard.com/BNP or contact KEONICS help desk at 080-40482000.
- d) Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Tenders. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the firm as approved by CCA.
3. The tenderer shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be.
4. BNPM reserves the right to cancel the tender at any stage without assigning the reasons thereof.
5. Against receipt of the following notification through email from tender wizard, bidder must resubmit the bid even if the bidder has already submitted the bid through tender wizard.
- Notification: If you have already submitted the tender, then ensure that you re-submit the tender. Else, your bid may be liable to be auto disqualified by the system and service provider holds no responsibility for the same. In case, you are yet to submit the tender, then please ensure that you submit it before the tender closing time.***
6. Submission / resubmission of the bid is the responsibility of the bidders only. Bidder should check and confirm at their end regarding the submission/ resubmission of their bid till the due date & time of bid submission. BNPM / KEONICS/ Tender wizard will not be responsible for non-submission/ non resubmission of any bid.

SECTION III – TECHNICAL SPECIFICATIONS

1. Tenders are to be uploaded on e-tendering portal www.tenderwizard.com/BNP only in Two-part bid system.
2. **Documents to be submitted:**
 - a) Signed copy of this document (All the pages).
 - b) Filled price schedule as per Section III of this document.
 - c) Technical details /datasheet for the enquired product (if applicable).
 - d) Micro / Small Enterprise (MSE) (Certificate issued by only UDYAM (If applicable), GST, PAN, Bank details (cancelled cheque/ bank mandate)).
 - e) Manufacturing unit details (if any applicable).
 - f) Incorporation certificate/ CIN/ Partnership deed etc.
3. **Price:** Price should be inclusive of P&F, Freight, Transit Insurance and GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.
4. **Terms of Payment:** 100% payment will be made within 30 days after receipt and acceptance of complete supply at BNPM Plant, Mysuru and on production of all required documents by the successful bidder. NEFT/RTGS details shall be furnished along with the Original Invoice.
5. **Delivery Terms & Delivery Address:**

Delivery Terms: Delivery shall be made on **F.O.R Basis** to Bank Note Paper Mill India Pvt Ltd., Mysuru.

Delivery address: Engineering Stores, Bank Note Paper Mill India Pvt Ltd., Note Mudran Nagar, Mysuru - 570003. Stores contact details: 0821-2401476/486.
6. **Taxes:** All Taxes shall be as applicable in GST regime. TDS, TCS will be deducted as applicable under Income tax act and GST act. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotation.
7. **Terms of Warranty:** The supplier warrants that the goods supplied under the contract is new, unused and shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per BNPM's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India. This warranty shall remain valid for **Twelve (12) months** after the goods or any portion thereof as the case may be, have been delivered to the final destination and accepted by BNPM. In case of any claim arising out of this warranty, BNPM shall promptly notify the same in writing to the supplier and within a reasonable span of time supplier shall repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination.
8. **Liquidated Damages (LD):** If the supplier fails to deliver any or all of the goods within the delivery period (as per PO), BNPM shall, without prejudice to other rights and remedies available to BNPM under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% (Half) percent of the delivered price

SECTION III – TECHNICAL SPECIFICATIONS

of the delayed goods for each week of delay or part thereof until actual delivery, subject to a maximum deduction of 10% of the delayed goods' contract price(s).

- 9. Delay in successful bidder's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the successful bidder shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the successful bidder in maintaining its contractual obligations towards delivery of goods and/or performance of services shall render the successful bidder liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

- 10. Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the successful bidder encounters conditions hindering timely delivery of the goods and performance of services, the successful bidder shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the successful bidder's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of successful bidder's contractual obligations by issuing an amendment to the contract.

- 11. Rejection Replacement:** In case of supplies, materials not meeting BNPM specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the successful bidder and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose-off the material at the risk and expense of the successful bidder.

- 12. Risk Purchase Clause:** If the successful bidder fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

- a) Procure the tendered item / render service from other agencies at the risk and cost of the successful bidder. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the successful bidder along with the other incidental charges.
- b) In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the successful bidder.

- 13. Termination for Convenience:** BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the successful bidder at any time during the currency of the contract. The notice shall specify that the

SECTION III – TECHNICAL SPECIFICATIONS

termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the successful bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.

14. Settlement of Disputes through Arbitration: All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysuru, Karnataka.

15. Legal Jurisdiction: The Courts of Mysuru (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

16. Force Majeure: In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the successful bidder shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

17. Fore-Closure Clause: If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

18. Catalogue/drawing (if applicable) for the quoted products have to be provided along with the bid.

19. Evaluation Criteria: Evaluation shall be done on the basis of **Overall Effective Price** quoted by the bidder and the contract shall be awarded to the **Overall Lowest (L1) bidder**.

Price Tie: In case of a price tie at L-1 price, quantity shall be equally split among the tied parties. In case of any excess quantity after split, the same shall be allotted to company incorporated earlier among the tied parties. In case of unavailability of incorporation

SECTION III – TECHNICAL SPECIFICATIONS

certificates, such as proprietorship & partnership firms, date of GST registration & execution of partnership agreement respectively shall be taken as date of incorporation.

Bidder has to mention appropriate HSN code and quote GST rate provided in Price Schedule. In case of any mismatch in HSN code with respect to offered product, same shall be decided in consultation with winning bidder.

All tenderers should be registered under GST. They should be eligible to pass on input credit. Bid will be evaluated all-inclusive though input credit will be deducted to arrive at the effective cost.

The evaluation of tender for three categories of GST registration is provided below:

| Particulars | Registered | Composite | Unregistered* |
|-------------------|--------------|-----------|---------------|
| Basic Price | xxx | xxx | xxx |
| Add: GST | X | - | X |
| Add: Cess on GST | xx | - | Xx |
| Less Input Credit | X | - | X |
| Total price | Xxx +X+xx -X | xxx | xxx +X+xx -X |

*If a tenderer is unregistered, the GST shall be payable by the purchaser under reverse charge and shall be added to the quoted rate to arrive at the Gross price and input credit, if any shall be deducted from the total landed cost to arrive at the net comparable price. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.

20. Tender Validity: 90 (Ninety) days from the date of opening of the tender.

21. Price Discrepancy:

- i. If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.
- ii. If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and
- iii. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- iv. If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.
- v. In case of a price tie at L-1 price, quantity shall be equally split among the tied parties. In case of any excess quantity after split, the same shall be allotted to company incorporated earlier among the tied parties. In case of unavailability of incorporation certificates, such as proprietorship & partnership firms, date of GST registration & execution of partnership agreement respectively shall be taken as date of incorporation.

SECTION III – TECHNICAL SPECIFICATIONS

TECHNICAL SPECIFICATIONS:

| S No | Items | Specification |
|------|--|--|
| 1. | HP 26A LaserJet Toner Cartridge / Compatible Cartridge | i. Make – HP. ii. SKU – CF226A. iii. Print Technology – Laser. iv. Page Yield (Black & White) – Approx. 3,100 Pages. v. Required Make – HP / Compatible Cartridge. vi. Suitable for printer – HP LaserJet Pro M402. |

QUALITY CONTROL REQUIREMENTS:

| S No | Item Details | Requirement | Offered | Deviation (If any) |
|---------------------------------------|---|----------------------|--|--------------------|
| HP 26A LaserJet Tone Cartridge | | | | |
| 1. | Print Technology | Laser | <input type="checkbox"/> YES / <input type="checkbox"/> NO | |
| 2. | Page Yield | Approx. 12,000 pages | <input type="checkbox"/> YES / <input type="checkbox"/> NO | |
| 3. | Suitable for printer | HP LaserJet Pro M402 | <input type="checkbox"/> YES / <input type="checkbox"/> NO | |
| 4. | Make & Model/Part No. of the offered cartridge | | _____ | |
| 5. | Whether the offered cartridge is original/Compatible? | | <input type="checkbox"/> ORIGINAL <input type="checkbox"/> COMPATIBLE | |

Note: Deviations, if any in terms & conditions and scope of supply/work are subject to acceptance of BNPM at its discretion.

SECTION IV – PRICE SCHEDULE

Tender No.: BNPM/OTE/473/2025-26 dated 21.01.2026:

| Sch. No | Item Description | UOM | Qty | Basic Unit Price | P&F, Freight, Transit Insurance & any other Charges (if any) per unit | GST@ —— Amount | Unit price including P&F, Transit Insurance, Freight & GST | Total price inclusive of P&F, Transit Insurance, Freight & GST (F.O.R, BNPM, Mysuru) | Input GST Credit (INR) {GST amount * Total quantity} | Effective price inclusive of P&F, Transit Insurance, Freight (F.O.R, basis) |
|---|---|-----|-----|---|---|----------------------|--|--|--|---|
| | | | | (INR) | (INR) | (INR) | (INR) | (INR) | (INR) | (INR) |
| A | B | C | D | E | F | G | H=E+F+G | I=H*D | J=G*D | K=I-J |
| 1. | Supply of HP 26A/Compatible LaserJet Toner Cartridge at BNPM, Mysuru. | Nos | 10 | TO BE FILLED ONLINE IN E-TENDERING PORTAL ONLY | | | | | | |
| Total effective price (net of input tax credit) for Supply of HP 26A Toner Cartridges at BNPM, Mysuru with freight, P&F, Transit Insurance and any other charges (F.O.R – BNPM, Mysuru site) (in Figures) (INR) | | | | | | | | | ✕ | |
| Total effective price (net of input tax credit) for Supply of HP 26A Toner Cartridges at BNPM, Mysuru with freight, P&F, Transit Insurance and any other charges (F.O.R – BNPM, Mysuru site) (in words) (INR) | | | | | | | | | ✕ | |

Note:

1. This is a two-stage tender. Price bids of qualified bidders only will be opened for further evaluation.
2. Price bid is to be submitted online in e-tendering portal in [.xlsm](#) format only. Price submitted in any other format shall be ignored/rejected.



SECTION IV - DECLARATION

We hereby confirm that

1. We accept all the terms & conditions and technical specifications & Scope of supply mentioned in the tender enquiry.
2. Price quoted is inclusive of P&F, Insurance, Freight and GST on F.O.R Basis, BNPM Plant, Mysuru.
3. HSN Code:
4. GST registration status: Unregistered / Composite / Registered.
5. Delivery period: (Days / Weeks)
6. Warranty: **12 Months** from the date of supply & acceptance of material at BNPM, Mysuru.
7. Bid validity: 90 days from date of closing of tender including extensions/ corrigendum's (if any). Bid Security declaration has been submitted as per format.
8. **Bank Details (Enclose - Cancelled Cheque/ Bank Mandate):**
Bank Account No.;
Bank Account Name:;
Branch name:; Branch Code:;
IFSC:
9. MSME status: MSME/NON-MSME (If MSME, then UDYAM certificate needs to be attached along with the offer in order to avail the benefits under the Procurement Policy for MSEs, Order 2012 along with its amendments.)
(Please fill UDYAM details.).
10. Technical Data sheet/ Product Catalogue (Submitted/ Not submitted).

Signature of bidder:

Name of the Firm:

Seal of the firm:

GST No.:

Contact Details: -

Contact Person:

Contact Number: | E-mail Id:



SECTION IV - DECLARATION

ANNEXURE - A

e-Tender No: BNPM/OTE/473/2025-26 dated 21.01.2026.

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that,

1. As on the date of submission of bid against this tender, we are not in the list of ineligible/ blacklisted/ banned/ debarred entity by SPMCIL/ BRBNMPL/ BNPMIPL/any government agency for participating in its tenders.

Further, we agree, in case we got blacklisted/ banned/ debarred by SPMCIL/ BRBNMPL/ BNPMIPL/any Government Agency, any time prior to finalization of tender/ contract, our bid shall not be considered for further evaluation/ award of order.

2. We do hereby declare that we have read and understood all terms and conditions of tender document including Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature: _____

Name: _____

Designation: _____

Date: _____

Stamp of the Organization:

SECTION IV - DECLARATION

ANNEXURE - B

e-Tender No: BNPM/OTE/473/2025-26 dated 21.01.2026.

(To be submitted on the letterhead)

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature: _____

Name: _____

Designation: _____

Date: _____

Stamp of the Organization: