



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

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TENDER ENQUIRY – BNPM/PAC/242/2026-27

Issue Date & Time: 05.10.2026 14:00 hrs.
Closing Date & Time: 07.10.2026 15:00 hrs.

A. Scope of supply:

Sch No	Description	Qty
1.	BNPM website VPS hosting with 20 Core, 16 GB RAM, 400 GB Storage (SSD) with Backup 300 GB (SSD) and Antivirus for 01 Year & WAF with windows 2019 server OS with latest SQL server express edition. Period: 09.10.2026 – 08.10.2027.	1 Year
2.	Globalsign Wild card SSL Certificate for domain www.bnpmindia.com for 1 Year. Period: 20.11.2025 – 19.11.2026.	1 Year
Note: This tender is limited to OEM / its authorized partners only. In case of authorized partner, the participating bidder shall have to submit valid certificate of OEM (or) establish tender specific authorization from OEM along with the bid.		

B. Terms & Conditions:

1. Documents to be submitted:

- Signed copy of this document (All the pages).
- Filled price details as per the format provided below in this document.
- Technical details /datasheet for the enquired product (if applicable).
- Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).

2. Price: Price should be inclusive of P&F, Freight, Transit Insurance, any other charges and GST to complete the scope. Price shall remain fixed & no price variation shall be accepted till completion of contract.

3. Terms of Payment: 100% payment shall be made within 30 days after successful VPS hosting as per requirement & renewal of SSL Certificate for a period of 1 year and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.

4. Delivery Terms & Delivery Address: The VPS hosting shall be done in accordance with the required specification along with renewal of SSL certificate for BNPM official website – www.bnpmindia.com.

5. Billing Address: GST Invoice may be raised in the name of M/s Bank Note Paper Mill India Pvt Ltd, Administrative Building, Entry Gate 1, Paper Mill Compound, Note Mudran Nagar, Mysuru – 570 003. Karnataka.

6. Taxes: All Taxes shall be as applicable in GST regime.

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Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.

- i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.
- ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the successful bidder, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, falling which, the GST liability will not be paid /reimbursed/accepted.

A. The bidder should consider the following points while quoting GST Rate in their bids:

1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".
2. In case of a compounding dealer, GST shall be quoted as "Nil" as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.
4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of

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tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

B. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:

1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
 2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
 3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
 4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
 5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
 6. Supplier should provide indemnification as follows: “In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company”.
- 6. Warranty:** Not applicable. VPS hosting shall have to be provided for a period of 1 year as per requirement & SSL certificate should be valid for a period of 1 year. Period shall be as provided in this document.
- 7. Performance Security:** Performance security has to be submitted by the bidder within 21 days from the date of issue of purchase order for 5% of the contract value valid up to date of completion of contractual obligations including warranty obligations with additional claim period 60 days. The Performance security shall be denominated in Indian Rupees (or) in the currency of the contract and shall be in one of the following forms:
- (a) Account Payee Demand Draft drawn on any commercial bank in India, in favour of Bank Note Paper Mill India Private Limited payable at Mysuru.
 - (b) Fixed Deposit (FDR) from a scheduled commercial bank in India.
 - (c) Un-conditional Bank Guarantee issued / confirmed from any of the commercial bank in India as per the format provided in this tender document.
 - (d) Online payment in an acceptable form.
 - (e) Insurance Surety Bonds.
- 8. Liquidated Damages (LD):** If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, BNPM shall, without prejudice to other rights and remedies available to BNPM under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% (Half) percent of the delivered price of the delayed goods for each week of delay or

part thereof until actual delivery, subject to a maximum deduction of 10% of the delayed goods' contract price(s).

- 9. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

- 10. Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

- 11. Fall Clause:** If the supplier reduces its price or sells or even offers to sell the contracted goods, following conditions of sale similar to those of the contract, at a price lower than the purchase order price, to any person or organization during the currency of the contract, the purchase order price will be automatically reduced with effect from that date for all the subsequent supplies under the purchase order and the PO amended accordingly.

- 12. Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose-off the material at the risk and expense of the vendor as per provision under Section IV: General conditions of contract.

- 13. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysuru, Karnataka.

- 14. Legal Jurisdiction:** The Courts of Mysuru (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

- 15. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.
- 16. Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.
- 17. Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

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18.Price Bid Format:

Sch. No.	Description	UOM	Qty	Unit Price (INR)	Any other charges (if any) (INR)	GST@ ____% Amount (INR)	Total Unit price including any other charges & GST (INR)	Total price inclusive of any other charges & GST (INR)
A	B	C	D	E	F	$G = \text{____\%} * (E + F)$	$H = E + F + G$	$I = H * D$
1	BNPM website VPS hosting with 20 Core, 16 GB RAM, 400 GB Storage (SSD) with Backup 300 GB (SSD) and Antivirus for 01 Year & WAF with windows 2019 server OS with latest SQL server express edition. • Period: 09.10.2026 – 08.10.2027.	Year	1					
2	Globalsign Wild card SSL Certificate for domain www.bnpmindia.com for 1 Year. • Period: 20.11.2026 – 19.11.2027.	Year	1					
Total price for BNPM website VPS hosting along with SSL Certificate for BNPM domain inclusive of all charges and GST (Σ_{1+2})								

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We hereby confirm that

1. We accept all the terms & conditions mentioned in the enquiry.
2. **Payment Terms:** 100% payment shall be made within 30 days after successful VPS hosting as per requirement & renewal of SSL Certificate for a period of 1 year and on production of all required documents by the supplier.
3. **Performance Security:** We agree to submit performance security for 5% of the total order value in any one of the modes as stipulated in the tender.
4. HSN/SAC Code: (For multiple HSN/SAC codes, please provide against each line item).
5. GST registration status: ☐Unregistered / ☐Composite / ☐Registered.
6. Delivery period: (Days from the date of purchase order)
7. Warranty Period: Not applicable.
8. Bid validity: 30 days from date of closing of tender including extensions / corrigendum's (if any).
9. Bank Details: Acc. No.; Bank Name:;
Branch name:; Branch Code:;
IFSC:
10. MSME / NSIC status: (If yes, then supporting document to be submitted along with the offer)

(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder :

Contact Person :

Contact Number :

Email Id :

Name & Address of the Firm :

Seal of the firm :

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..... (Insert: Bank's Name, and Address of Issuing Branch or Office)

Beneficiary:

Bank Note Paper Mill India Private Limited
Administrative Building, Entry Gate 1,
Paper Mill Compound, Note Mudran Nagar,
Mysuru - 570003
Date:

Performance Guarantee No.:

WHEREAS.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of LOI (Letter of Intent) no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said LOI that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the LOI;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay Bank Note Paper Mill India Private Limited up to the above amount upon receipt of its first written demand, without Bank Note Paper Mill India Private Limited having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name, Authorization/ Signature no. and Designation of the officer

Seal, Name & Address of the Bank and Address of the Branch

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Checklist for Bank Guarantee:

Performance BG should be in line with / comply to the following.

1. BG should be issued on not less than Rs. 300/- e-stamp / non-judicial stamp paper in case of paper Bank Guarantees (or) not less than Rs. 200/- e-stamp in case of e-Bank Guarantees.
2. Non judicial stamp paper / e stamp paper should be purchased in the name of BG issuing bank only.
3. In case of e stamp paper first party should be BG issuing bank and second party should be BNPM.
4. Date of sale of non-judicial / e stamp paper shown on the BG and the stamp paper (BG) issued is not more than six months prior to the date of execution of BG.
5. Executing officer of BG should indicate his name, designation and power of attorney number / signing power no etc. on each page of BG.
6. Name and address of the supplier, name and address of BNPM and value are to be mentioned clearly.
7. Overwriting / cutting if any in BG should be authenticated under signature and seal of authorized signatory of BG issuing Bank.
8. BG number and BG date should be mentioned in all pages of BG and all pages are endorsed / signed by authorized signatories of issuing bank.
9. Amount mentioned in figures and words are to be matched.
10. Validity of BG should be in line with the contract.
11. BG should be unconditional.
12. Our Bank details is mentioned below:

Name of the Bank: **HDFC Bank.**

Name of the Branch: **Richmond Road Branch.**

Account No: **05230350002465.**

Branch Address: **No. 8/24, Salco Centre, Bangalore- 560025, Karnataka.**

IFSC: **HDFC0000523.**