

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Sale of Paper Briquette at BNPM, Mysore.

The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Nil.

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1,Paper mill compound,
Note Mudran Nagar , Mysuru-570 003

TENDER NO. BNPM/TEN/PAPER BRIQUETTE/163/2017-18 dated 03.07.2017

TENDER FOR SALE OF PAPER BRIQUETTE

Last date for submission of Tender: **1400 Hours on 18-08-2017**
Opening of Technical Bids: **1500 Hours on 18-08-2017**



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I. NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Sale of Paper Briquette at BNPM, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should submit the documents as mentioned below.
 - a) Proof of registration i.e., valid GST and PAN.
3. **Cost of Tender Form:** The cost of tender is Nil.
4. Tender should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **1400 hrs on August 18, 2017** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **1500 Hours on August 18, 2017** at the above mentioned address.
5. Tenders should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed %Tender for Sale of Paper Briquette+ The tender shall be submitted as follows

a) Envelope -1 shall contain the following

- I. EMD of Rs 5,000/- in the form of DD.
- II. Technical Deviations, if any.
- III. Documentary proof in support for eligibility criteria.
- IV. Copy of the blank tender document without any reference to price duly signed on all pages.

b) Envelope -2 shall contain the following

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed **“Tender for Sale of Paper Paper Briquette”**.



6. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.

9. **EVALUATION CRITERIA:**

- (i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
 - (ii) The method of evaluation of bidder for awarding the Contract shall be on consideration of the total offered price for sale at BNPM, Mysore.
 - (iii) In Paper Briquette sale, the highest evaluated responsive tender is eligible, qualified and capable in all respects to perform the contract satisfactorily.
10. The acceptance of the tender will rest with the Owner, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
 11. The owner also reserves the right to allot the order partly or wholly to single or different Tenderer.

12. **Parallel Contract (Optional):**

The bidder should quote for minimum 25% of the Tendered Quantity. Offers that are received for less than 25% shall be considered as unresponsive and shall be rejected.

The bidders shall indicate the quantity quoted for in the blank copy (without price) of schedule of price duly signed and stamped being submitted with techno-commercial bid.

The total quantity may be distributed among (two bidders) in the ratio of 70:30 between H1, and H2 , respectively, at H1 rates only. Counter offers shall be given first to responsive H2 and so on respectively to match H1 rates. In case H2, H3 and so on .. respectively, do not match with H1 rates, order for entire quantity shall be placed on H1 bidder itself. However, the competent authority would have the discretion to reject tenders above a particular price considered reasonable, though the required quantity may not be available upto the reasonable price.



13. **Discrepancy in Prices:**

i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

ii) If, there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.

iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

14. **Earnest Money Deposit (EMD):** Interest free EMD of Rs 5,000/- (Rupees Five Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.

15. **Refund of EMD:** EMD of Unsuccessful bidder will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful bidder shall be retained as Security Deposit (SD) and shall be returned after successful completion of the work. If successful bidder fails to resume/complete the work within stipulated time, EMD/SD of such bidder shall be forfeited. EMD/ SD shall be interest free.

16. **Terms of Sale:** Successful bidder has to deposit an advance amount of 10,000/- (Rupees Ten Thousand Only), which is interest free, as an advance amount in Bank Note Paper Mill's account, within 10 working days from the date of issue of Order. Successful Bidder shall be permitted to lift the paper briquette at mentioned rate till the advance amount gets exhausted. After the advance amount gets exhausted, Bidder has to make the advance payment of 10,000/- (Rupees Ten Thousand only) or suitable and then shall lift the materials. This has to be repeated as and when necessary. Bidder shall be allowed to lift the material only if the sufficient balance is made available in Company's account. Final settlement shall be done at the end of Sale activity.



17. **Site Visit/ Inspection:** To assess the state/ conditions of Paper Briquette and to determine the price to be quoted, the Bidder is advised to visit the project site on or before 12.08.2017 and to get acquainted with the conditions at the site.
18. **Completion Time:** Work for lifting the available paper briquette shall be started within 10 working days of issue of Sale Order and lifting of the available paper briquette should be finished within 30 days from the issue of Sale Order. The Paper Briquette available thereafter shall be lifted as and when available for disposal up to period of One Year.
18. **Procedure for Disposal of Paper Briquette:**

On finalization of tender, a sale order will be issued to successful bidder by BNPM for the existing available quantity, which has to be lifted within 30 days from the date of issue of sale order.

The contractor shall make advance payment as mentioned above for the material to be lifted. Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder. The operation is to be completed within the specified office hours i.e. between 1000 hrs and 1600 hrs. No work shall be permitted on Sundays or on closed holidays.

Bidder shall not be allowed to pick and choose the materials. Paper Briquette has to be lifted as per the instruction of BNPM only. Paper Briquette should not be sold to the employees of BNPM. Undertaking in this regard has to be provided.

19. **Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the H-1 will generally be the criteria, BNPM reserves the right to reject any offer including the H-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.



20. Compliance of security Norms:

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

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LIST OF REQUIREMENTS

S.NO	DESCRIPTION	UOM	Approx. Qty	
			Monthly	Yearly
1	Paper Briquettes	Kg	60,000	7,20,000

*This quantity may vary $\pm 30\%$.

Analysis of Paper Briquettes

- a) Moisture : < 6% (approx..)
- b) Ash : <1% (approx..)
- c) Gross Calorific Value : 3500 . 3700 Kcal/Kg (approx..)

Place of Sale:

Bank Note Paper Mill India Private Limited
Note Mudran Nagar
Mysore 570 003



SCHEDULE OF PRICE

SL. NO	DESCRIPTION	QTY (kg)	UOM	UNIT PRICE per Kg (Rs)	Grand Total Rate (Rs)
		a	b	c	d = cxa
1	Paper Briquettes	7,20,000	Kgs		

Note: Rate of GST as applicable on the date of sale shall be final and recoverable as extra.

We confirm that the quoted price is inclusive of all freight, handling, loading, unloading, etc and other activities required to complete the sale procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.

I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

Authorized Signatory

Name of the Person Signing the Tender

Designation

Seal with address

Place :

Date :

